CHANGE CONTROL ACTIVITIES SCHEDULE

As Of -- WEEK ENDING 08/23/2002

No.	Item	Start Date	Details	Status	U	Date Ended
01	PeopleSoft - HR Ref: Kari Alverson	Each Friday on PR Check Issue day	**ACTIVITY**: Update HRSBOX, HRQA, and HRTEST databases throughout the day. . . . . **LOCATION**: N/A . . . . **IMPACT:** These databases will be unavailable during the updates.	Ongoing.		N/A
02	PeopleSoft - HR Ref: Kari Alverson	Monday to Wednesday of each Payroll week	**ACTIVITY**: Bring down HRPROD Application Server from **10am Monday** until **8am Wednesday**. . . . . **LOCATION**: N/A . . . . **IMPACT:** The server will be unavailable during this period of the <u>Payroll week</u>.	Ongoing.		N/A
03	PeopleSoft - HR Ref: Kari Alverson	To Be Determined	**ACTIVITY**: Apply patches to the HR Production areas from **7am** until **9am**. . . . . **LOCATION**: N/A . . . . **IMPACT:** The server will be unavailable during this period.	Waiting for the arrival of the next scheduled Start Date.		
04	PeopleSoft - FS Ref: Cheri Detweiler	Each Friday between 1st & 2nd PR Check Issue days	**ACTIVITY**: Update FSSBOX, FSQA, and FSTEST databases from FSPROD data throughout the day. . . . . **LOCATION**: N/A . . . . **IMPACT:** These databases will be unavailable during the updates on those days.	Ongoing.		N/A
05	PeopleSoft - FS Ref: Cheri Detweiler	To Be Determined	**ACTIVITY**: Apply patches to the FS Production areas from **7am** until **9am**. . . . . **LOCATION**: N/A . . . . **IMPACT:** The server will be unavailable during this period.	Waiting for decision.		N/A
06	Computer Systems Ref: Rich Anderson	Each Sunday between 3am and 9am	**ACTIVITY**: Perform maintenance and upgrades on network systems. . . . . **LOCATION**: ISD Computer Room. . . . . **IMPACT:** All City network systems will be unavailable during this period.	Ongoing.		N/A
83	Oracle Patch -- **Hafnium** Ref: Kari Alverson	To Be Announced	**ACTIVITY**: Apply patch to Oracle database on server **Hafnium**. . . . . **LOCATION**: N/A . . . . **IMPACT:** This database will unavailable during the patch update.	Waiting for Start Date decision.		

CHANGE CONTROL ACTIVITIES SCHEDULE

No.	Item	Start Date	Details	Status	U	Date Ended
08	GroupWise Client Upgrade Ref: Paul Pedron	Tuesday, 08/20/2002	**ACTIVITY**: Upgrade GroupWise client to version 6.0.2. . . . . **LOCATION**: ISD Only. . . . . **IMPACT:** This affects only users who do **not** have this version installed. Login will take 3-5 minutes to login to ZEN. Reboot if prompted to do so.	Completed.	U	08/20/2002
09	MSC Infrastructure Upgrade Ref: Raj Nagra	Sunday, 08/25/2002, 7am - noon	**ACTIVITY**: Replace existing switches with new Cisco switches. . . . . **LOCATION**: Municipal Service Center . . . . **IMPACT:** The following buildings will be down for approximately one hour each during the installation: **S2, Fax Admin, C, X, and Y**	Waiting for the arrival of the next scheduled Start Date.		